# 2022 ANNUAL REPORT LORETTO HEIGHTS METROPOLITAN DISTRICT NO. 3

As required by Section 32-1-207(3)(c), C.R.S., the following report of the activities of Loretto Heights Metropolitan District No. 3 ("LHMD No. 3" or the "District") from January 1, 2022 to December 31, 2022 is hereby submitted. This Annual Report may be reviewed together with Annual Reports for Loretto Heights Metropolitan District ("LHMD") Nos. 1, 2, 4, 5 and the Loretto Heights Programming Metropolitan District ("LHPMD"). Collectively, LHMD Nos. 1-5 and LHPMD may be referred to herein as the "Districts".

- A. <u>Boundary changes made:</u> No boundary changes were made or proposed during 2022.
- B. <u>Intergovernmental Agreements entered into or terminated:</u> For the District's first Annual Report, what follows is a list of all Intergovernmental Agreements entered into or terminated by the District to date. Future Annual Reports will only list Intergovernmental Agreements entered into or terminated during the report year.
  - Eligible Government Entity Agreement between the Districts and the Statewide Internet Portal Authority, effective September 21, 2020.
    - Terminated October 25, 2021.
  - Loretto Heights Community Authority Establishment Agreement by and between LHMD Nos. 1-4, effective May 19, 2021.
  - Operations Intergovernmental Agreement by and among the Districts and Loretto Heights Community Authority, effective June 4, 2021.
  - **District No. 3 Capital Pledge Agreement** by and among the District, the Loretto Heights Community Authority, and UMB Bank, n.a.
  - Continuing Disclosure Agreement by and between the Loretto Heights Community Authority, LHMD Nos. 2, 3, and 4, ACM Loretto VI LLC, and UMB Bank, n.a.
  - Intergovernmental Agreement Regarding PILOT by and among LHMD Nos. 1-4, Loretto Heights Community Authority, ACM Loretto VII LLC, and the City and County of Denver, effective August 14, 2023.
- C. <u>Access information to obtain a copy of rules and regulations adopted:</u> The District has not adopted any rules and regulations as of December 31, 2022. In the event the District adopts rules and regulations in the future, such documents may be accessed at the offices of Special District Management Services, Inc., 141 Union Blvd., Suite 150, Lakewood, CO 80228, 303-987-0835, or on the District's website: <a href="https://lorettoheightsdistricts.com/">https://lorettoheightsdistricts.com/</a>.

- D. <u>Summary of litigation involving the District's public improvements:</u> To our knowledge, there is no litigation involving the District's public improvements.
- E. <u>Status of the District's construction of public improvements:</u> The District did not construct any public improvements in 2022.
- F. <u>Conveyances or dedications of facilities or improvements, constructed by the District, to the City and County of Denver:</u> The District did not convey or dedicate any facilities or improvements to the City in 2022.
- G. Final assessed valuation of the District for the report year: \$1,638,390.00.
- H. <u>Current year's budget:</u> A copy of the District's 2023 budget is attached hereto as **Exhibit A**.
- I. <u>Audited financial statements for the reporting year (or application for exemption from audit)</u>: The District is currently exempt from audit, pursuant to Section 29-1-604, C.R.S. A copy of the 2022 Application for Exemption from Audit is attached hereto as **Exhibit B**.
- J. Notice of any uncured events of default by the District, which continue beyond a ninety (90) day period, under any debt instrument: To our knowledge, there are no uncured events of default by the District which continue beyond a ninety (90) day period.
- K. Any inability of the District to pay its obligations as they come due, in accordance with the terms of such obligations, which continues beyond a ninety (90) day period: To our knowledge, the District has been able to pay its obligations as they come due.

# Exhibit A

# RESOLUTION NO. 2022 - 11 - 03 A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LORETTO HEIGHTS METROPOLITAN DISTRICT NO. 3 TO ADOPT THE 2023 BUDGET AND APPROPRIATE SUMS OF MONEY

WHEREAS, the Board of Directors of the Loretto Heights Metropolitan District No. 3 ("District") has appointed the District Accountant to prepare and submit a proposed 2023 budget to the Board at the proper time; and

WHEREAS, the District Accountant has submitted a proposed budget to this Board on or before October 15, 2022, for its consideration; and

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on November 28, 2022 and interested electors were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, the budget has been prepared to comply with all terms, limitations and exemptions, including, but not limited to, reserve transfers and expenditure exemptions, under Article X, Section 20 of the Colorado Constitution ("TABOR") and other laws or obligations which are applicable to or binding upon the District; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

WHEREAS, the Board of Directors of the District has made provisions therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget; and

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, as more fully set forth in the budget, including any interfund transfers listed therein, so as not to impair the operations of the District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Loretto Heights Metropolitan District No. 3:

- 1. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the Loretto Heights Metropolitan District No. 3 for the 2023 fiscal year.
- 2. That the budget, as hereby approved and adopted, shall be certified by the Secretary of the District to all appropriate agencies and is made a part of the public records of the District.

3.	That the	sums	set	for th	as	the	total	expend	ditures	of	each	fund	in	the	budget
attached heret	o as EXI	HIBIT	$\mathbf{A}$ a	nd in	cor	pora	ted h	erein by	y refer	enc	e are	hereb	y a	ppro	priated
from the rever	nues of eac	ch fund	l, wi	thin e	ach	fun	d, for	the pur	poses s	state	ed.				

ADOPTED this 28th day of November, 2022.

Ann Finn

(SEAL)

# EXHIBIT A (Budget)

# LORETTO HEIGHTS METROPOLITAN DISTRICT NO. 3 ANNUAL BUDGET FOR THE YEAR ENDING DECEMBER 31, 2023

# LORETTO HEIGHTS METROPOLITAN DISTRICT NO. 3 SUMMARY 2023 BUDGET

# WITH 2021 ACTUAL AND 2022 ESTIMATED For the Years Ended and Ending December 31,

	Α	CTUAL 2021	ES	STIMATED 2022	В	UDGET 2023
		ZUZ I		2022		2020
BEGINNING FUND BALANCES	\$	-	\$	-	\$	-
REVENUES						
Property taxes		_		138,822		106,496
Specific ownership tax		-		7,800		5,325
Other revenue		-		3,378		5,679
Total revenues		-		150,000		117,500
Total funds available		-		150,000		117,500
EXPENDITURES						
General Fund		_		35,000		29,000
Debt Service Fund		_		115,000		88,500
Total expenditures				150,000		117,500
Total experience				100,000		117,000
Total expenditures and transfers out						
requiring appropriation		-		150,000		117,500
ENDING FUND BALANCES	\$	-	\$	-	\$	

# LORETTO HEIGHTS METROPOLITAN DISTRICT NO. 3 PROPERTY TAX SUMMARY INFORMATION 2023 BUDGET

# WITH 2021 ACTUAL AND 2022 ESTIMATED For the Years Ended and Ending December 31,

		CTUAL 2021	ES	TIMATED 2022	В	SUDGET 2023
ASSESSED VALUATION	<u> </u>		Φ.	1 110 060	Φ.	1 226 400
Commercial Vacant land	\$	30		1,119,060 1,016,660	Ъ	1,236,100 402,290
Certified Assessed Value	\$	30		2,135,720	\$	1,638,390
MILL LEVY						
General		0.000		15.000		15.000
Debt Service		0.000		50.000		50.000
Total mill levy		0.000		65.000		65.000
PROPERTY TAXES  General  Debt Service	\$	- -	\$	32,036 106,786	\$	24,576 81,920
Budgeted property taxes	\$	_	\$	138,822	\$	106,496
BUDGETED PROPERTY TAXES  General  Debt Service	\$	- -	\$	32,036 106,786	\$	24,576 81,920
	\$	-	\$	138,822	\$	106,496

# LORETTO HEIGHTS METROPOLITAN DISTRICT NO. 3 GENERAL FUND 2023 BUDGET

# WITH 2021 ACTUAL AND 2022 ESTIMATED For the Years Ended and Ending December 31,

	A	CTUAL 2021	ES	TIMATED 2022	ВІ	JDGET 2023
BEGINNING FUND BALANCE	\$	-	\$	-	\$	-
REVENUES						
Property taxes		-		32,036		24,576
Specific ownership tax		-		1,800		1,229
Other revenue		-		1,164		3,195
Total revenues		-		35,000		29,000
Total funds available				35,000		29,000
EXPENDITURES						
County Treasurer's fee		_		320		246
Contingency		-		1,164		3,195
Transfers to LHMD1		-		33,516		25,559
Total expenditures		-		35,000		29,000
Total expenditures and transfers out requiring appropriation		_		35,000		29,000
rodaining appropriation				00,000		
ENDING FUND BALANCE	\$	-	\$	-	\$	

# LORETTO HEIGHTS METROPOLITAN DISTRICT NO. 3 DEBT SERVICE FUND 2023 BUDGET

# WITH 2021 ACTUAL AND 2022 ESTIMATED For the Years Ended and Ending December 31,

	TUAL 021	ES	TIMATED 2022	JDGET 2023
BEGINNING FUND BALANCE	\$ -	\$	-	\$ -
REVENUES Property taxes Specific ownership tax	-		106,786 6,000	81,920 4,096
Other revenue  Total revenues	-		2,214	2,484 88,500
Total funds available	_		115,000	88,500
EXPENDITURES  General and administrative				
County Treasurer's fee	-		1,068	819
Contingency Transfers to LHCA	-		2,214 111,718	2,484 85,197
Total expenditures	-		115,000	88,500
Total expenditures and transfers out requiring appropriation	 -		115,000	88,500
ENDING FUND BALANCE	\$ -	\$	-	\$ 

# LORETTO HEIGHTS METRO DISTRICT NO. 3 2023 BUDGET SUMMARY OF SIGNIFICANT ASSUMPTIONS

### Services Provided

The District, a quasi-municipal corporation and a political subdivision of the State of Colorado, was organized by order and decree and is governed pursuant to provisions of the Colorado Special District Act (Title 32, Article 1, Colorado Revised Statutes). The District operates under a Service Plan approved by the City and County of Denver on August 26, 2019.

The District was established to provide financing for the design, acquisition, installation, construction and completion of public improvements and services, including water, sanitation, street, safety protection, park and recreation, transportation, television relay and translation and mosquito control improvements and services.

Loretto Heights Metro Districts Nos. 1-5 and Loretto Heights Programming District are expected to work together to provide for the acquisition, construction, and financing of the public improvements and the administration and operations for the Development.

The District has no employees and all administrative functions are contracted.

The District prepares its budget on the modified accrual basis of accounting in accordance with the requirements of Colorado Revised Statues C.R.S. 29-1-105 using its best estimates as of the date of the budget hearing. These estimates are based on expected conditions and its expected course of actions. The assumptions disclosed herein are those that the District believes are significant to the budget. There will usually be differences between the budget and actual results because events and circumstances frequently do not occur as expected, and those differences may be material.

### Revenues

# **Property Taxes**

Property taxes are levied by the District's Board of Directors. The levy is based on assessed valuations determined by the County Assessor generally as of January 1 of each year. The levy is normally set by December 15 by certification to the County Commissioners to put the tax lien on the individual properties as of January 1 of the following year. The County Treasurer collects the determined taxes during the ensuing calendar year. The taxes are payable by April or, if in equal installments, at the taxpayer's election, in February and June. Delinquent taxpayers are notified in August and generally sales of the tax liens on delinquent properties are held in November or December. The County Treasurer remits the taxes collected monthly to the District.

The District may impose an Operating Mill Levy of up to 65.000 mills, until the District imposes a Debt Mill Levy. Once the District imposes a Debt Mill Levy, the District's Operating Mill Levy cannot exceed 15.000 mills. The Debt Mill Levy shall not exceed 50.000 mills. The Programming District has the authority to levy 20.000 mills for the purpose of operating and maintaining the Programming District's facilities and services. The District has the authority to impose an additional Regional Mill Levy of 5 mills. The Regional Mill Levy shall not exceed a term of 25 years from December 31 of the tax collection year after which the Regional Mill Levy was first imposed. The District's Aggregate Mill Levy maximum is 85.000 mills (15 for Operations, 50for Debt Service, and 20 for the Programming District), and does not include the Regional Mill Levy. All of these mill levies can be adjusted for any changes in the assessment ratios from the time of the service plan approval, August 26, 2019.

# LORETTO HEIGHTS METRO DISTRICT NO. 3 2023 BUDGET SUMMARY OF SIGNIFICANT ASSUMPTIONS

## **Revenues (Continued)**

# **Property Taxes (continued)**

Senate Bill 21-293 among other things, designates multi-family residential real property (defined generally, as property that is a multi-structure of four or more units) as a new subclass of residential real property. For tax collection year 2023, the assessment rate for single family residential property decreases to 6.95% from 7.15%. The rate for multifamily residential property, the newly created subclass, decreases to 6.80% from 7.15%. Agricultural and renewable energy production property decreases to 26.4% from 29.0%. Producing oil and gas remains at 87.5%. All other nonresidential property stays at 29%.

The calculation of the taxes levied is displayed on the Property Tax Summary page of the budget using the adopted mill levy imposed by the District.

# **Specific Ownership Taxes**

Specific ownership taxes are set by the State and collected by the County Treasurer, primarily on vehicle licensing within the County as a whole. The specific ownership taxes are allocated by the County Treasurer to all taxing entities within the County. The budget assumes that the District's share will be equal to approximately 5.00% of the property taxes collected.

# **Expenditures**

# **Administrative and Operating Expenditures**

Operating and administrative expenditures include the estimated services necessary to maintain the District's administrative viability such as legal, accounting, insurance, banking, meeting expense and other administrative expenses.

### **Transfers**

On June 23, 2021, the District, Loretto Heights Metropolitan District No. 2-4 and Loretto Heights Community Authority, and UMB Bank entered into capital pledge agreements whereby the Districts agreed to impose the required mill levy (as defined therein) and pledge the debt service property tax revenue and specific ownership tax revenue therefore to Loretto Heights Community Authority for pay for the payment of its 2021 Bonds.

### Reserves

# **Emergency Reserve**

TABOR requires local governments to establish Emergency Reserves. These reserves must be at least 3% of fiscal year spending. The District has not provided for an emergency reserve equal to at least 3% of fiscal spending for 2023, as defined under TABOR, as net tax revenue is transferred to District No. 1 which provides for the required reserve.

This information is an integral part of the accompanying budget.

I, Ann Finn, hereby certify that I am the duly appointed Secretary of the Loretto Heights
Metropolitan District No. 3, and that the foregoing is a true and correct copy of the budget for the
budget year 2023, duly adopted at a meeting of the Board of Directors of the Loretto Heights
Metropolitan District No. 3 held on November 28, 2022.

By: Ann Finn
Secretary

# Exhibit B

DocuSign Envelope ID: 5AE3E6D0-B306-462F-85CD-F56A2D2AF580 APPLICATION FOR EXEMPTION FROM AUDIT LONG FORM NAME OF GOVERNMENT Loretto Heights Metropolitan District No. 3 For the Year Ended **ADDRESS** 8390 E Crescent Parkway 12/31/2022 Suite 300 or fiscal year ended: Greenwood Village, CO 80111 **CONTACT PERSON** Jason Carroll PHONE 303-779-5710 **EMAIL** Jason.Carroll@claconnect.com **CERTIFICATION OF PREPARER** I certify that I am an independent accountant with knowledge of governmental accounting and that the information in the Application is complete and accurate to the best of my knowledge. I am aware that the Audit Law requires that a person independent of the entity complete the application if revenues or expenditure are at least \$100,000 but not more than \$750,000, and that independent means someone who is separate from the entity. Jason Carroll Accountant for the District TITLE FIRM NAME (if applicable) CliftonLarsonAllen LLP 8390 E Crescent Parkway, Suite 300, Greenwood Village, CO 80111 **ADDRESS** 303-779-5710 **PHONE** 2/27/2023 DATE PREPARED RELATIONSHIP TO ENTITY CPA Firm providing accounting services to the District

# PREPARER (SIGNATURE REQUIRED)

See attached Accountant's Compilation Report.

Has the entity filed for, or has the district filed, a Title 32, Article 1 Special District Notice of Inactive Status during the year? [Applicable to Title 32 special districts only, pursuant to Sections 32-1-103 (9.3) and 32-1-104 (3), C.R.S.]

YES	NO	
✓		If Yes, date filed:

# PART 1 - FINANCIAL STATEMENTS - BALANCE SHEET

### \* Indicate Name of Fund

NOTE: Attach additional sheets as necessary. Proprietary/Fiduciary Funds **Governmental Funds** Please use this space to Line # Description **Debt Service** Description Fund\* Fund\* provide explanation of any items on this page Assets Assets 1-1 Cash & Cash Equivalents - \$ Cash & Cash Equivalents 1-2 Investments \$ - | \$ Investments \$ - | \$ 1-3 Receivables \$ - | \$ Receivables \$ - | \$ \$ **Due from Other Entities or Funds** \$ Due from Other Entities or Funds - \$ 1-4 - | \$ 1-5 Property Tax Receivable \$ 234,576 \$ 81,920 Other Current Assets [specify...] All Other Assets [specify...] \$ - | \$ \$ Total Current Assets \$ - \$ Lease Receivable (as Lessor) - | \$ 1-6 1-7 Receivable from County Treasurer's \$ 109 \$ 363 Capital & Right to Use Assets, net (from Part 6-4) - | \$ 1-8 \$ \$ Other Long Term Assets [specify...] \$ - | \$ 1-9 \$ - \$ \$ - \$ 1-10 \$ \$ \$ - \$ TOTAL ASSETS \$ 82,283 1-11 (add lines 1-1 through 1-10) 234,685 \$ (add lines 1-1 through 1-10) TOTAL ASSETS \$ - | \$ **Deferred Outflows of Resources: Deferred Outflows of Resources** \$ 1-12 [specify...] - | \$ [specify...] - \$ \$ \$ - \$ 1-13 [specify...] [specify...] (add lines 1-12 through 1-13) TOTAL DEFERRED OUTFLOWS \$ (add lines 1-12 through 1-13) TOTAL DEFERRED OUTFLOWS \$ 1-14 - | \$ - | \$ TOTAL ASSETS AND DEFERRED OUTFLOWS \$ 234,685 \$ 82,283 TOTAL ASSETS AND DEFERRED OUTFLOWS \$ 1-15 - | \$ Liabilities Liabilities 1-16 **Accounts Payable** - | \$ Accounts Payable - \$ Accrued Payroll and Related Liabilities \$ **Accrued Payroll and Related Liabilities** - \$ 1-17 1.8 1-18 **Unearned Property Tax Revenue** \$ \$ **Accrued Interest Payable** \$ - \$ Due to Other Entities or Funds \$ 109 | \$ 363 Due to Other Entities or Funds - \$ 1-19 All Other Current Liabilities \$ \$ 1-20 - | \$ All Other Current Liabilities - \$ (add lines 1-16 through 1-20) TOTAL CURRENT LIABILITIES \$ (add lines 1-16 through 1-20) TOTAL CURRENT LIABILITIES \$ 109 \$ 363 1-21 - \$ All Other Liabilities [specify...] **Proprietary Debt Outstanding** - \$ 1-22 \$ \$ (from Part 4-4) \$ 1-23 \$ \$ Other Liabilities [specify...]: \$ - \$ 1-24 \$ - | \$ \$ - | \$ \$ \$ - | \$ 1-25 - | \$ \$ \$ - \$ 1-26 - | \$ TOTAL LIABILITIES \$ (add lines 1-21 through 1-26) 109 \$ 363 (add lines 1-21 through 1-26) **TOTAL LIABILITIES \$** - \$ 1-27 **Deferred Inflows of Resources: Deferred Inflows of Resources** 234,576 \$ 81,920 Pension/OPEB Related **Deferred Property Taxes** \$ 1-28 - | \$ Lease related (as lessor) \$ Other [specify...] 1-29 - | \$ \$ - | \$ (add lines 1-28 through 1-29) TOTAL DEFERRED INFLOWS \$ 234,576 \$ 81,920 (add lines 1-28 through 1-29) TOTAL DEFERRED INFLOWS \$ - \$ 1-30 Fund Balance Net Position 1-31 Nonspendable Prepaid \$ **Net Investment in Capital Assets** \$ - \$ - | \$ 1-32 Nonspendable Inventory \$ - | \$ \$ **Emergency Reserves** \$ - \$ Restricted [specify...] - | \$ 1-33 1-34 Committed [specify...] \$ - | \$ Other Designations/Reserves \$ - | \$ Assigned [specify...] \$ Restricted - \$ 1-35 - | \$ Unassigned: Undesignated/Unreserved/Unrestricted 1-36 - | \$ - | \$ 1-37 Add lines 1-31 through 1-36 Add lines 1-31 through 1-36 This total should be the same as line 3-33 This total should be the same as line 3-33 TOTAL FUND BALANCE \$ TOTAL NET POSITION S \$ - | \$ 1-38 Add lines 1-27, 1-30 and 1-37 Add lines 1-27, 1-30 and 1-37 This total should be the same as line 1-15 This total should be the same as line 1-15 TOTAL LIABILITIES, DEFERRED INFLOWS, AND FUND TOTAL LIABILITIES, DEFERRED INFLOWS, AND NET BALANCE POSITION S 234,685 \$ 82,283

# PART 2 - FINANCIAL STATEMENTS - OPERATING STATEMENT - REVENUES

		Gov	ernmenta	al Funds		Proprietary/	Fiduciary Funds	Diagon was this away to
Line #	Description	General		Debt Service	Description	Fund*	Fund*	Please use this space to provide explanation of any
	Tax Revenue				Tax Revenue			items on this page
2-1	Property [include mills levied in Question 10-6]	\$ 33	2,036   \$	106,786	Property [include mills levied in Question 10-6]	\$	- \$	-
2-2	Specific Ownership	\$	1,730   \$	5,764	Specific Ownership	\$	- \$	<u>-</u>
2-3	Sales and Use Tax	\$	- \$	-	Sales and Use Tax	\$	- \$	-
2-4	Other Tax Revenue [specify]:	\$	-   \$	-	Other Tax Revenue [specify]:	\$	- \$	-
2-5		\$	- \$	-		\$	- \$	<u>-</u>
2-6		\$	- \$	-		Ψ	- \$	-
2-7		\$	- \$	-		Ψ	- \$	-
2-8	Add lines 2-1 through 2-7 TOTAL TAX REVENUE		3,766   \$	112,550	Add lines 2-1 through 2-7 TOTAL TAX REVENUE		-   \$	-
2-9	Licenses and Permits	\$	- \$	-	Licenses and Permits	\$	- \$	-
2-10	Highway Users Tax Funds (HUTF)	\$	- \$	-	Highway Users Tax Funds (HUTF)	\$	- \$	-
2-11	Conservation Trust Funds (Lottery)	\$	- \$	-	Conservation Trust Funds (Lottery)	\$	- \$	-
2-12	Community Development Block Grant	\$	- \$	-	Community Development Block Grant	\$	- \$	-
2-13	Fire & Police Pension	\$	- \$	-	Fire & Police Pension	\$	- \$	-
2-14	Grants	\$	- \$	-	Grants	\$	- \$	-
2-15	Donations	\$	- \$	-	Donations	\$	- \$	-
2-16	Charges for Sales and Services	\$	- \$	-	Charges for Sales and Services	\$	- \$	-
2-17	Rental Income	\$	- \$	-	Rental Income	\$	- \$	-
2-18	Fines and Forfeits	\$	- \$	-	Fines and Forfeits	\$	- \$	-
2-19	Interest/Investment Income	\$	- \$	-	Interest/Investment Income	\$	- \$	-
2-20	Tap Fees	\$	- \$	-	Tap Fees	\$	- \$	-
2-21	Proceeds from Sale of Capital Assets	\$	- \$	-	Proceeds from Sale of Capital Assets	\$	-   \$	-
2-22	All Other [specify]:	\$	- \$	-	All Other [specify]:	\$	-   \$	-
2-23		\$	- \$	-		\$	- \$	<u>-</u>
2-24	Add lines 2-8 through 2-23 TOTAL REVENUES		3,766 \$	112,550	Add lines 2-8 through 2-23 TOTAL REVENUES		-   \$	-
	Other Financing Sources				Other Financing Sources			
2-25	Debt Proceeds	\$	- \$	-	Debt Proceeds	\$	- \$	-
2-26	Lease Proceeds	\$	- \$	-	Lease Proceeds	\$	- \$	-
2-27	Developer Advances	\$	- \$	-	Developer Advances	\$	- \$	-
2-28	Other [specify]:	\$	- \$	-	Other [specify]:	\$	- \$	-
2-29	Add lines 2-25 through 2-28 TOTAL OTHER FINANCING SOURCES		- S		Add lines 2-25 through 2-28 TOTAL OTHER FINANCING SOURCES		- \$	GRAND TOTALS
2-30	Add lines 2-24 and 2-29 TOTAL REVENUES AND OTHER FINANCING SOURCES		3,766 \$	112,550	Add lines 2-24 and 2-29 TOTAL REVENUES AND OTHER FINANCING SOURCES		-   \$	- - \$ 146,316

IF GRAND TOTAL REVENUES AND OTHER FINANCING SOURCES for all funds (Line 2-29) are GREATER than \$750,000 -STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance.

Sum of Lines 3-30, 3-31, and 3-32

This total should be the same as line 1-37.

### PART 3 - FINANCIAL STATEMENTS - OPERATING STATEMENT - EXPENDITURES/EXPENSES **Governmental Funds** Proprietary/Fiduciary Funds Please use this space to Line # Description Description Debt Service provide explanation of any Expenditures Expenses items on this page 3-1 **General Government** - | \$ **General Operating & Administrative** Judicial \$ Salaries - \$ 3-2 - \$ 3-3 Law Enforcement \$ - \$ **Payroll Taxes** \$ - \$ 3-4 \$ - | \$ **Contract Services** \$ - | \$ **Highways & Streets** \$ 3-5 \$ - | \$ **Employee Benefits** - | \$ \$ 3-6 Solid Waste \$ - | \$ Insurance - | \$ 3-7 Contributions to Fire & Police Pension Assoc. \$ \$ Accounting and Legal Fees - \$ Repair and Maintenance Health \$ \$ 3-8 \$ - | \$ 3-9 **Culture and Recreation** \$ \$ Supplies - \$ 33,766 \$ 3-10 Transfers to other districts \$ 112,550 Utilities - \$ \$ Contributions to Fire & Police Pension Assoc. Other [specify...]: - | \$ - | \$ 3-11 3-12 \$ - | \$ Other [specify...] - \$ 3-13 \$ - | \$ - | \$ Capital Outlay \$ **Capital Outlay** \$ - | \$ 3-14 - | \$ **Debt Service Debt Service** Principal \$ Principal 3-15 (should match amount in 4-4) - | \$ (should match amount in 4-4) \$ \$ 3-16 Interest - | \$ Interest - | \$ **Bond Issuance Costs** \$ **Bond Issuance Costs** \$ 3-17 - | \$ - | \$ **Developer Principal Repayments** \$ **Developer Principal Repayments** 3-18 - | \$ - | \$ 3-19 **Developer Interest Repayments** \$ - | \$ **Developer Interest Repayments** - | \$ 3-20 All Other [specify...]: \$ \$ All Other [specify...]: - \$ **GRAND TOTAL** 3-21 \$ - \$ \$ - \$ Add lines 3-1 through 3-21 Add lines 3-1 through 3-21 3-22 33,766 | \$ 112,550 - | \$ 146,316 TOTAL EXPENDITURES **TOTAL EXPENSES** 3-23 Interfund Transfers (In) \$ - Net Interfund Transfers (In) Out - \$ 3-24 Interfund Transfers Out \$ - \$ Other [specify...][enter negative for expense] \$ - \$ Depreciation/Amortization Other Expenditures (Revenues): \$ - | \$ - | \$ Other Financing Sources (Uses) 3-26 \$ - | \$ (from line 2-28) \$ - | \$ 3-27 \$ - \$ Capital Outlay - | \$ 3-28 \$ \$ **Debt Principal** (from line 3-15, 3-18) 3-29 (Add lines 3-23 through 3-28) (Line 3-27, plus line 3-28, less line 3-26, less line 3-25, plus line 3-24) TOTAL GAAP RECONCILING ITEMS & TRANSFERS AND OTHER EXPENDITURES 3-30 Excess (Deficiency) of Revenues and Other Financing Net Increase (Decrease) in Net Position Sources Over (Under) Expenditures Line 2-29, less line 3-22, plus line 3-29, less line 3-23 Line 2-29, less line 3-22, less line 3-29 \$ - | \$ Net Position, January 1 from December 31 prior year 3-31 Fund Balance, January 1 from December 31 prior year report \$ \$ \$ - | \$ 3-32 Prior Period Adjustment (MUST explain) Prior Period Adjustment (MUST explain) \$ \$ \$ - | \$ 3-33 Fund Balance, December 31 Net Position, December 31

IF GRAND TOTAL EXPENDITURES for all funds (Line 3-22) are GREATER than \$750,000 - STOP. You may not use this form. An audit may be required. See Section 29-1-604, C.R.S., or contact the OSA Local Government Division at (303) 869-3000 for assistance.

\$

Sum of Lines 3-30, 3-31, and 3-32

- This total should be the same as line 1-37.

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		<u>6 - CAPITAL</u>	AND RIGI				
0.4	Please answer the following question by marking in the appropriate box			YE		NO	Please use this space to provide any explanations or comments:
	Does the entity have capitalized assets? Has the entity performed an annual inventory of capital assets in accordance with MUST explain:	Section 29-1-506, C	.R.S.? If no,	_ [		<b>▽</b>	
	N/A The District has no capital assets.						
6-3	Complete the following Capital & Right-To-Use Assets table for GOVERNMENTAL FUNDS:	Balance - beginning of the year 1	Additions <sup>2</sup>	Deleti	ions	Year-End Balance	
	Land			- \$	- \$		
	Buildings			- \$	-   \$		_
	Machinery and equipment Furniture and fixtures			- \$ - \$	- \$		_
	Infrastructure	•		- \$ - \$	- 3		_
	Construction In Progress (CIP)	•		- \$ - \$	- 9		
	Leased Right-to-Use Assets	•	· ·	- \$	- \$		. –
	Intangible Assets	\$ -	\$	- \$	- \$		. ]
	Other (explain):	\$ -	\$	- \$	- \$	-	A
	Accumulated Amortization Right to Use Leased Assets (Enter a negative, or credit, balance)		7	- \$	- \$		· <u> </u>
	Accumulated Depreciation (Enter a negative, or credit, balance)	\$ -	7	- \$	- \$		_
	TOTAL		\$	- \$	- \$	-	
6-4	Complete the following Capital & Right-To-Use Assets table for PROPRIETARY FUNDS:	Balance - beginning of the year*	Additions	Deleti	ions	Year-End Balance	
	Land	\$ -	\$	- \$	- \$	-	
	Buildings			- \$	- \$		
	Machinery and equipment			- \$	-   \$		_
	Furniture and fixtures Infrastructure			-   \$ -   \$	-   \$ -   \$		_
	Construction In Progress (CIP)		· .	- \$ - \$	- 9		
	Leased Right-to-Use Assets			- \$	- 9		
	Intangible Assets	\$ -		- \$	- \$		. [
	Other (explain):		· .	- \$	- \$		<u>.                                    </u>
	Accumulated Amortization Right to Use Leased Assets (Enter a negative, or credit, balance)	•		- \$	- \$		· <u> </u>
	Accumulated Depreciation (Enter a negative, or credit, balance)			- \$	- \$		_
	TOTAL		T	-   \$	-   \$	-	
		* Must agree to prior year - Generally capital asset accordance with the gove	additions should be r	eported at ca on policy. Ple	pital outlay ase explain	on line 3-14 and capitalized i any discrepancy	n
		PART 7 - PE	ENSION IN	FORM	ATIO	N	
	*			YE	S	NO	Please use this space to provide any explanations or comments:
	Does the entity have an "old hire" firefighters' pension plan?					<b>V</b>	
	Does the entity have a volunteer firefighters' pension plan? Who administers the plan?				]		
	Indicate the contributions from:						
	Tax (property, SO, sales, etc.):		\$	-			
	State contribution amount:		\$	_			
	Other (gifts, donations, etc.):		\$	$\exists$			
	Other (gins, donations, etc.).	TOTAL	•	$\exists$			
	What is the monthly banefit noid for 20 years of consist now writing and for 40	TOTAL		-			
	What is the monthly benefit paid for 20 years of service per retiree as of Jan 1?		\$				

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		PART 8 - BI				
	Please answer the following question by marking in the appropriate box		YES	NO	N/A	Please use this space to provide any explanations or comments:
8-1	Did the entity file a current year budget with the Department of Local Affairs, in a Section 29-1-113 C.R.S.? If no. MUST explain:	iccordance with	✓			
8-2	Did the entity pass an appropriations resolution in accordance with Section 29-1	-108 C.R.S.?	☑			
	If no, MUST explain:		_			
If yes:	Please indicate the amount appropriated for each fund separately for the year re			1		
	Governmental/Proprietary Fund Name	Total Appropria		ļ		
	General Fund  Debt Service Fund	\$  \$	33,800 112,700			
	DOM COLVING LANG	\$	-			
		\$	-			
	PART	9 - TAX PAYE	R'S BILL C	F RIGHTS	(TABOR)	
	Please answer the following question by marking in the appropriate box			YES	NO	Please use this space to provide any explanations or comments:
9-1	Is the entity in compliance with all the provisions of TABOR [State Constitution,	,	/-	<b>✓</b>		
	Note: An election to exempt the government from the spending limitations of TABOR does not exempt the requirement. All governments should determine if they meet this requirement of TABOR.	government from the 3 perc	ent emergency reserve			
		PART 10 - G	ENERAL IN	<b>IFORMATIC</b>	ON	
	Please answer the following question by marking in the appropriate box			YES	NO	Please use this space to provide any explanations or comments:
10-1	Is this application for a newly formed governmental entity?				V	10-3 Public improvements for streets, paks and recreation, water,
If yes:	Date of formation:					sanitary/storm sewer, transportation, mosquito control, safety protection, fire protection, television and relay translation, security, and opearation and maintenance. 10-4 Loretto Heights Metro Districts No. 1
	Has the entity changed its name in the past or current year?				✓	through 5 and Loretto Heights Programming District work together to provide services to the Loretto Heights Community.
If Yes:	NEW name					
	PRIOR name					
	Is the entity a metropolitan district?			✓		
10-4	Please indicate what services the entity provides:			1		
	See explanation.			_	_	
	Does the entity have an agreement with another government to provide services	?		✓		
If yes:	List the name of the other governmental entity and the services provided:			1		
	See explanation.			J		
	Does the entity have a certified mill levy?			✓		
If yes:	Please provide the number of <u>mills</u> levied for the year reported (do not enter \$ an		00	1		
	Bond Redemption mill General/Other mill					
	Total mill	_				
	Please use this space	to provide any add	itional expla <u>nati</u> c	ons or comm <u>ents</u>	not previously inc	cluded:

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			OSA USE ONLY	
Entity Wide:	General Fund		Governmental Funds	Notes
Unrestricted Cash & Investments	\$ <ul> <li>Unrestricted Fund Bala</li> </ul>	n: \$	- Total Tax Revenue	\$ 146,316
Current Liabilities	\$ 472 Total Fund Balance	\$	- Revenue Paying Debt Service	\$ -
Deferred Inflow	\$ 106,496 PY Fund Balance	\$	- Total Revenue	\$ 146,316
	Total Revenue	\$	33,766 Total Debt Service Principal	\$
	Total Expenditures	\$	33,766 Total Debt Service Interest	\$
Governmental	Interfund In	\$		
Total Cash & Investments	\$ - Interfund Out	\$	- Enterprise Funds	
Transfers In	\$ - Proprietary		Net Position	\$ -
Transfers Out	\$ - Current Assets	\$	- PY Net Position	\$ -
Property Tax	\$ 138,822 Deferred Outflow	\$	- Government-Wide	
Debt Service Principal	\$ - Current Liabilities	\$	- Total Outstanding Debt	\$ -
Total Expenditures	\$ 146,316 Deferred Inflow	\$	- Authorized but Unissued	\$ 1,259,700,000
Total Developer Advances	\$ - Cash & Investments	\$	- Year Authorized	11/5/2019
Total Developer Repayments	\$ - Principal Expense	\$		

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### PART 12 - GOVERNING BODY APPROVAL

	Please answer the following question by marking in the appropriate box	YES	NO
12-1	If you plan to submit this form electronically, have you read the new Electronic Signature Policy?	V	

# Office of the State Auditor — Local Government Division - Exemption Form Electronic Signatures Policy and Procedures

### Policy - Requirements

The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as Docusign or Echosign. Required elements and safeguards are as follows:

- The preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 (3), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body.
- The application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various parties, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address.
- . Office of the State Auditor staff will not coordinate obtaining signatures.

The application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards note their approval and submit the application through one of the following three methods:

- 1) Submit the application in hard copy via the US Mail including original signatures.
- 2) Submit the application electronically via email and either,
- a. Include a copy of an adopted resolution that documents formal approval by the Board, or
- b. Include electronic signatures obtained through a software program such as Docusign or Echosign in accordance with the requirements noted above.

Below is the certification and approval of the governing body By signing, each individual member is certifying they are a duly elected or appointed officer of the local government. Governing members may be verified. Also by signing, each individual member is certifying they are a duly elected or appointed officer of the local government. Governing members may be verified. Also by signing, the individual member certifies that this Application for Exemption from Audit has been prepared consistent with Section 29-1-604, C.R.S., which states that a governmental agency with revenue and expenditures of \$750,000 or less must have an application prepared by an independent accountant with knowledge of governmental accounting; completed to the best of their knowledge and is accurate and true. Use additional pages if needed.

	Print the names of <u>ALL</u> members of the governing body below.	A <u>MAJORITY</u> of the members of the governing body must complete and sign in the column below.
1	Full Name Witkiewicz, Mark	I, Witkiewicz, Mark, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit.  Signed Mark Witciwics Date: 3/8/2023  My term Expires: May 2025
	Full Name	I, Langley, Paige, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve
2	Langley, Paige	this application for exemption from audit. Signed Pain Langley Date: 3/8/2023 My term Express: May 2023
	Full Name	I, Klein, Andrew, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve
3	Klein, Andrew	this application for exemption from audit. Signed Date: My term Expires::May 2025
	Full Name	I, Moore, Otis, attest that I am a duly elected or appointed board member, and that I have personally reviewed and approve
4	Moore, Otis	this app <del>lication fo</del> r exemption from audit. Signed
	Full Name	I, Waldschmidt, Megan, attest that I am a duly elected or appointed board member, and that I have personally reviewed and
5	Waldschmidt, Megan	approve this application for exemption from audit.  Signed Date:  My term Expires: May 2023
	Full Name	I, , attest that I am a duly elected or appointed board member, and that I have
6		personally reviewed and approve this application for exemption from audit.  Signed Date:  My term Expires:
	Full Name	ı,, attest that I am a duly elected or appointed board member, and that I have
7		personally reviewed and approve this application for exemption from audit.  Signed Date:  My term Expires:



CliftonLarsonAllen LLP 8390 East Crescent Pkwy., Suite 300 Greenwood Village, CO 80111

phone 303-779-5710 fax 303-779-0348 **CLAconnect.com** 

# **Accountant's Compilation Report**

Board of Directors Loretto Heights Metropolitan District No. 3 City and County of Denver, Colorado

Management is responsible for the accompanying Application for Exemption from Audit of Loretto Heights Metropolitan District No. 3 as of and for the year ended December 31, 2022, included in the accompanying prescribed form. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. We did not audit or review the financial statements included in the accompanying prescribed form nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on the financial statements included in the accompanying prescribed form.

The Application for Exemption from Audit is presented in accordance with the requirements of the Colorado Office of the State Auditor, which differ from accounting principles generally accepted in the United States of America.

This report is intended solely for the information and use of the Colorado Office of the State Auditor and is not intended to be and should not be used by anyone other than this specified party.

We are not independent with respect to Loretto Heights Metropolitan District No. 3.

Greenwood Village, Colorado

Clifton Larson allen LA

February 21, 2023

# **Certificate Of Completion**

Envelope Id: 5AE3E6D0B306462F85CDF56A2D2AF580

Subject: Complete with DocuSign: Audit Exemption\_Loretto Heights MD3.pdf

Client Name: Loretto Heights Metropolitan District No. 3

Client Number: A162260

Source Envelope:

Document Pages: 10 Signatures: 3 **Envelope Originator:** Initials: 0 Certificate Pages: 5 AutoNav: Enabled

Envelopeld Stamping: Enabled

Time Zone: (UTC-06:00) Central Time (US & Canada)

Spencer Johnson 220 S 6th St Ste 300

Status: Completed

Minneapolis, MN 55402-1418 spencer.johnson@claconnect.com IP Address: 50.169.146.162

# **Record Tracking**

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3/8/2023 12:40:42 PM

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Signed: 3/8/2023 5:10:09 PM

Sent: 3/8/2023 12:49:56 PM

Viewed: 3/8/2023 4:27:24 PM

Signed: 3/8/2023 4:27:31 PM

**Timestamp** 

# **Signer Events**

Mark Witkiewicz

MarkW@westsideinv.com

President

Security Level: Email, Account Authentication

(None)

DocuSigned by: Mark Witkiewicz 83D9CD4B115F469..

Signature

Signature Adoption: Pre-selected Style

Using IP Address: 96.93.223.173

# **Electronic Record and Signature Disclosure:**

Accepted: 3/8/2023 4:59:43 PM

ID: f82c325c-855c-4938-bb92-8e5c6b4c2246

Otis Moore

omoore@westsideinv.com

President

Security Level: Email, Account Authentication

(None)

490160631144448

Signature Adoption: Pre-selected Style Using IP Address: 96.93.223.173

**Electronic Record and Signature Disclosure:** 

Accepted: 3/8/2023 5:10:02 PM

ID: 1d242671-549f-49fc-b7c1-b63594f04cb2

Paige Langley

PLangley@westsideinv.com

Security Level: Email, Account Authentication

(None)

Paige langley

Signature Adoption: Pre-selected Style Using IP Address: 96.93.223.173

DocuSigned by:

Otis Moon

**Electronic Record and Signature Disclosure:** 

Accepted: 3/8/2023 4:27:24 PM

ID: ff8ec470-caeb-4169-a99b-3a6fa3475eb1

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp			
Carbon Copy Events	Status	Timestamp			
Witness Events	Signature	Timestamp			
Notary Events	Signature	Timestamp			
Envelope Summary Events	Status	Timestamps			
Envelope Sent	Hashed/Encrypted	3/8/2023 12:49:56 PM			
Envelope Updated	Security Checked	3/9/2023 2:50:48 PM			
Envelope Updated	Security Checked	3/9/2023 2:50:48 PM			
Certified Delivered	Security Checked	3/8/2023 4:27:24 PM			
Signing Complete	Security Checked	3/8/2023 4:27:31 PM			
Completed	Security Checked	3/9/2023 2:50:49 PM			
Payment Events	Status	Timestamps			
Electronic Record and Signature Disclosure					

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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

# Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

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You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: BusinessTechnology@CLAconnect.com

# To advise CliftonLarsonAllen LLP of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at BusinessTechnology@CLAconnect.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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- Until or unless you notify CliftonLarsonAllen LLP as described above, you consent to
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